



Administration Office (781) 581-8600  
Administration Fax (781) 592-6296  
Neighborhood Development (781) 581-8600  
Neighborhood Development Fax (781) 593-4350  
Rental Assistance (781) 581-8700  
Rental Assistance Fax (781) 586-9478

10 Church Street  
Lynn, Massachusetts 01905

Executive Director  
Charles Gacta

Curwin Circle Management Office (781) 598-3663  
State Housing Management Office (781) 581-8700  
Wall Plaza Management Office (781) 581-8606  
Maintenance Office (781) 598-3434  
Admissions Office (781) 581-8760  
TTY (781) 477-2837

**BOARD OF COMMISSIONERS**  
**AGENDA**

Regular meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners to be held on Zoom, Meeting ID: 893 1026 2111 Passcode: 143571 on October 19, 2021 at 5:30 p.m.

- I. Roll Call of Commissioners
- II. LHAND Staff present and Guests noted
- III. Submission of Documents in Compliance with Chapter 626
- IV. Acceptance of Minutes of Meeting of August 31, 2021
- V. Correspondences for Commissioners' Information and Files

VI. **NEW BUSINESS**

- 1. Board to be updated on and vote to approve the Housing Production Plan.
- 2. Board to vote to approve the updated HCV and Federal Public Housing Utility Allowances.
- 3. Board to be updated on how Boston area Fair Market Rents (FMRs) for 2022 will be reevaluated by HUD and until they send out decision in January 2022 we will continue to use 2021 FMRs for our HCV Payment Standards and Public Housing Flat Rents.
- 4. Board vote to approve the Certificate of Final Completion for the Meadow Court Roof Replacement job (A Buildings), in the amount of \$ 7,705 for Retainage to Cape Cod Builders. Job is complete. Total cost was \$ 165,500.
- 5. Board to be updated on the July 2021 Financial Reports.

NEW BUSINESS

- COMMITTEE REPORTS
- 1. Personnel Sub-Committee

VII. **PREVIOUSLY TABLED BUSINESS**

VIII. **ANY OTHER BUSINESS**

ADJOURNMENT

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### Clerk's Certificate

I, Janet Rowe, hereby certify that I am the duly appointed, qualified City Clerk of the City of Lynn Massachusetts wherein the Lynn Housing Authority & Neighborhood Development has been appointed and;

1. That a **Notice of Meeting** of said Lynn Housing Authority & Neighborhood Development, a copy of which is annexed hereto, to be held on **October 19, 2021 at 5:30pm**. On Zoom Meeting ID: 89310262111 Passcode: 143571, was filed with me at least forty-eight hours prior to the stated time of said meeting, and;
2. That I immediately caused copies of the said **Notice of Meeting** to be posted publicly in my office and at the rear of City Hall on the official bulletin boards of the City of Lynn, and;
3. That the posting of the above notice was made pursuant to the provisions of Section 23B of Chapter 39 of the General Laws of Massachusetts, as amended (C. 626, Acts 1958).

Janet Rowe,  
City Clerk, Lynn Massachusetts

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Seal of the City of Lynn

Date: **10/14/21**





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## Notice of Meeting

Notice is hereby given in accordance with Section 23B of Chapter 39 of the Massachusetts General Laws that a **REGULAR MEETING** of the Lynn Housing Authority & Neighborhood Development to take place on **October 19, 2021** at **5:30 p.m. on Zoom Meeting ID: 893 1026 2111 Passcode: 143571**

  
Secretary Ex-Officio  
Charles Gaeta

## Attachment

A copy of the **Notice of Meeting**, pursuant to Section 23B of Chapter 39 of General Laws, with the **Certificate As To Service Of Notice Of A Regular Meeting** attached hereto, was read and ordered spread upon the minutes of this meeting filed for record.

## Certificate As To Service Of Notice Of Meeting

(Section 23B, Chapter 39, MA General Laws)

I, Charles Gaeta, the duly appointed, qualified and acting Secretary of the Lynn Housing Authority & Neighborhood Development, do hereby certify that on **October 19, 2021**, I filed, in the manner provided by Section 23B, Chapter 39, MA General Laws, with the Clerk of the City of Lynn, a **Notice of Meeting** of which the foregoing is a true and correct copy.

In Testimony Whereof, I have hereunto **October 14, 2021**.

  
Charles Gaeta  
Secretary Ex-Officio

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