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 Neighborhood Development (781) 477-2800
 Neighborhood Development Fax (781) 593-4350
 Rental Assistance (781) 592-1966/TDD
 Rental Assistance Fax (781) 586-9478

10 Church Street
 Lynn, Massachusetts 01902
Executive Director
 Charles Gaeta

Curwin Circle Management Office (781) 598-3663
 State Housing Management Office (781) 592-1966/TDD
 Wall Plaza Management Office (781) 592-4038
 Maintenance Office (781) 598-3434
 Family Investment Center (781) 595-5089
 Application Intake & Screening (781) 581-6105

BOARD OF COMMISSIONERS
AGENDA

Regular meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners to be held at 10 Church Street, Lynn, MA on **Tuesday, March 10, 2015 at 5:30 p.m.**

I. Roll Call of Commissioners

II. LHAND Staff present and Guests noted

III. Submission of Documents in Compliance with Chapter 626

IV. Acceptance of Minutes of Meeting of February 10, 2015

V. Various Thank you letters

VI. Correspondences for Commissioners' Information and Files

1. Thank you letter from My Brother's Table for donations from LHAND during Calendar Year 2014
2. Thank you card from Bob Stearns and Bridgewell for attending their 2014 Gala
3. Thank you letter from Harena Gebreyesus who attends UMass Amherst for the LHAND Scholarship
4. Letter from the Lynn Retirement Board to advise that they will be discussing a vote on whether to grant an increased cost of living allowance to eligible retirees
5. Certificate of appreciation for Mr. Gaeta from former NAHRO President Betsey Martens

VII. NEW BUSINESS

1. Board review of monthly agency wide report
2. Board vote needed to accept the change order from E. Amanti and Sons on Phase II Crawlspace Heat Pipe Replacement Project at Meadow Court. Change order was preapproved by DHCD and LHAND Project Manager during construction. Total amount is \$10628.38.
3. Board vote needed to accept change order from GTC Construction on the Wall Plaza Phase III Handicap Unit Conversion Project. Change order was preapproved by Architect and LHAND Project Manager during construction. Total change order is \$7436.98.
4. Board vote needed to accept the Certificate of Substantial Completion and the Certificate of Final Completion from GTC Construction for the Wall Plaza Phase III Handicap Unit Conversion Project. Final cost of \$324934.98.
5. Approve the 2015 State Capital Improvement Plan for submission to DHCD. This year's submission adds fiscal year 2019 to last year's project list.
6. Board vote to approve closing the Bank Account at Santander Bank.
7. Board vote to adopt the 2015 Capital Fund Spending Plan.
8. Board to approve Smoking Questionnaire
9. Board vote, per recommendation of Michelle Lyons, to accept the updates of HCV Administrative Plan, Federal Public Housing Admissions and Continued Occupancy Policy, Limited English Proficiency (LEP) Policy and Violence Against Women Act Policy (VAWA).

VIII. COMMITTEE REPORTS

1. Monthly Treasurer's Report
2. Personnel Sub-Committee
 - a. Full-Time Employee Status reviews from Harry MacCabe
3. Executive Director's Monthly Report of Activities

IX. PREVIOUSLY TABLED BUSINESS

X. ANY OTHER BUSINESS

ADJOURNMENT

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