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Administration Office (781) 581-8600
Administration Fax (781) 592-6296
Neighborhood Development (781) 581-8600
Neighborhood Development Fax (781) 593-4350
Rental Assistance (781) 581-8700
Rental Assistance Fax (781) 586-9478

174 South Common Street
Lynn, Massachusetts 01905

Executive Director
Charles Gaeta

Curwin Circle Management Office (781) 598-3663
State Housing Management Office (781) 581-8700
Wall Plaza Management Office (781) 581-8606
Maintenance Office (781) 598-3434
Admissions Office (781) 581-8760
TTY (781) 477-2837

BOARD OF COMMISSIONERS
AGENDA

Regular meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners to be held at 10 Church Street, Lynn, MA on **Tuesday, December 8, 2015 at 5:30 p.m.**

- I. Roll Call of Commissioners**
- II. LHAND Staff present and Guests noted**
- III. Submission of Documents in Compliance with Chapter 626**
- IV. Acceptance of Minutes of Meeting of November 10, 2015**
- V. Various Thank you letters**
- VI. Correspondences for Commissioners' Information and Files**
- VII. NEW BUSINESS**

- 1. Approval to renew auto insurance policy with Safety Insurance for \$17565.00 (previous year was \$17059.00). Policy includes (12) vehicles, (4) maintenance machines and (2) trailers. Policy effective December 31, 2015 – December 30, 2016. Insurance agent is Duffy Insurance, Lynn, Ma.
- 2. Approval to renew auto policy with Arbella Insurance for the 2012 Ford 350 15-seat van. Total premium is \$6661.00 (same as last year). Policy effective December 31, 2015 – December 30, 2016. Insurance agent is Duffy Insurance, Lynn, Ma.
- 3. Board vote needed to accept the Certificate of Substantial and Final Completion from Jupiter Electric for the Caggiano Plaza Generator Replacement Project. Final construction cost is \$157759.41
- 4. Teresa Ewald will give an update of a recent audit of LHAND and LHAND's response

VIII. COMMITTEE REPORTS

- 1. Monthly Treasurer's Report
- 2. Personnel Sub-Committee
 - a. Discussion of Prevention and Wellness Trust Fund Coordinator
- 3. Executive Director's Monthly Report of Activities

IX. PREVIOUSLY TABLED BUSINESS

X. ANY OTHER BUSINESS

ADJOURNMENT