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Administration Office (781) 477-2800
Administration Fax (781) 592-6296
Neighborhood Development (781) 477-2800
Neighborhood Development Fax (781) 593-4350
Rental Assistance (781) 592-1966/TDD
Rental Assistance Fax (781) 586-9478

10 Church Street
Lynn, Massachusetts 01902

Executive Director
Charles Gaeta

Curwin Circle Management Office (781) 598-3663
State Housing Management Office (781) 592-1966/TDD
Wall Plaza Management Office (781) 592-4038
Maintenance Office (781) 598-3434
Family Investment Center (781) 595-5089
Application Intake & Screening (781) 581-6105

Notice of Meeting

Notice is hereby given in accordance with Section 23B of Chapter 39 of the Massachusetts General Laws that a **REGULAR MEETING** of the Lynn Housing Authority & Neighborhood Development to take place at **12:30 p.m. at 10 Church Street, Lynn, Massachusetts 01902 on May 13, 2013.**



Secretary Ex-Officio
Charles Gaeta

Attachment

A copy of the **Notice of Meeting**, pursuant to Section 23B of Chapter 39 of General Laws, with the **Certificate As To Service Of Notice Of A Regular Meeting** attached hereto, was read and ordered spread upon the minutes of this meeting filed for record.

Certificate As To Service Of Notice Of Meeting

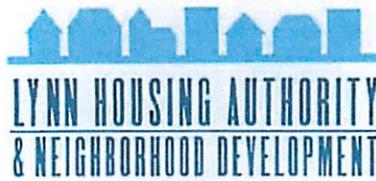
(Section 23B, Chapter 39, MA General Laws)

I, Charles Gaeta, the duly appointed, qualified and acting Secretary of the Lynn Housing Authority & Neighborhood Development, do hereby certify that on **May 8, 2013**, I filed, in the manner provided by Section 23B, Chapter 39, MA General Laws, with the Clerk of the City of Lynn, a **Notice of Meeting** of which the foregoing is a true and correct copy.

In Testimony Whereof, I have hereunto **May 8, 2013**.



Charles Gaeta
Secretary Ex-Officio



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BOARD OF COMMISSIONERS
AGENDA

Regular meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners to be held at 10 Church Street, Lynn, MA on Monday May 13, 2013 at 12:30 p.m.

- I. **Roll Call of Commissioners**
 - II. **LHAND Staff present and Guests noted**
 - III. **Submission of Documents in Compliance with Chapter 626**
 - IV. **Acceptance of Minutes of Meeting of April 9, 2013**
 - V. **Various Thank you letters**

 - VI. **Correspondences for Commissioners' Information and Files**
 1. Correspondence from HUD re: Continuum of Care award letter.

 - VII. **NEW BUSINESS**
 1. Board vote, to purchase new servers for the computer system
 2. Update on the Veteran's Affairs Supportive Housing Vouchers (VASH)
 3. Update on the Working Cities initiative.
 4. Board vote to approve HOME, Community Development Block Grant (CDBG) and Housing Opportunities for Persons with Aids (HOPWA) budget.
 5. Correspondence from Department of Housing & Community Development re: regionalization of housing authorities.
 6. Approve to add an additional 75 days to the Notice to Proceed for Caruso and McGovern Construction to complete the roof replacement at 72 Neptune Street. Additional days needed because of temperatures being below the required threshold for roofing material being installed
 7. Accept the substantial completion of the roof replacement at 72 Neptune Street in the amount of \$39930.40
 8. Accept the withdrawal of bid letter from Superior Sealcoat due to a clerical error. Bid amount was \$85020.00
 9. Award the contract for paving at various state sites (667-1,667-2,667-3A,667-3B,667-4 and 705-1B) to E.J. Paving Company in the amount of \$136,600.00
 10. Accept the gas commodity price and 27 month term contract from Hess through Power Options. Price to be presented at meeting.
 11. Board vote to accept the new policy of processing cash at LHAND offices.

 - VIII. **COMMITTEE REPORTS**
 1. Monthly Treasurer's Report
 2. Personnel Sub-Committee
 3. Executive Director's Monthly Report of Activities

 - IX. **PREVIOUSLY TABLED BUSINESS**

 - X. **ANY OTHER BUSINESS**
- ADJOURNMENT