



Administration Office (781) 477-2800
Administration Fax (781) 592-6296
Neighborhood Development (781) 477-2800
Neighborhood Development Fax (781) 593-4350
Rental Assistance (781) 592-1966/TDD
Rental Assistance Fax (781) 586-9478

10 Church Street
Lynn, Massachusetts 01902

Executive Director
Charles Gaeta

Curwin Circle Management Office (781) 598-3663
State Housing Management Office (781) 592-1966/TDD
Wall Plaza Management Office (781) 592-4038
Maintenance Office (781) 598-3434
Family Investment Center (781) 595-5089
Application Intake & Screening (781) 581-6105

Notice of Meeting

Notice is hereby given in accordance with Section 23B of Chapter 39 of the Massachusetts General Laws that a **REGULAR MEETING** of the Lynn Housing Authority & Neighborhood Development to take place at **5:30 p.m. at 10 Church Street, Lynn, Massachusetts 01902 on August 13, 2013.**

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CITY CLERK'S OFFICE

2013 AUG -9 P 12:11

LYNN, MASS

Secretary Ex-Officio
Charles Gaeta

Attachment

A copy of the **Notice of Meeting**, pursuant to Section 23B of Chapter 39 of General Laws, with the **Certificate As To Service Of Notice Of A Regular Meeting** attached hereto, was read and ordered spread upon the minutes of this meeting filed for record.

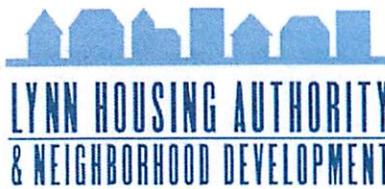
Certificate As To Service Of Notice Of Meeting

(Section 23B, Chapter 39, MA General Laws)

I, Charles Gaeta, the duly appointed, qualified and acting Secretary of the Lynn Housing Authority & Neighborhood Development, do hereby certify that on **August 9, 2013**, I filed, in the manner provided by Section 23B, Chapter 39, MA General Laws, with the Clerk of the City of Lynn, a **Notice of Meeting** of which the foregoing is a true and correct copy.

In Testimony Whereof, I have hereunto **August 9, 2013.**

Charles Gaeta
Secretary Ex-Officio



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BOARD OF COMMISSIONERS
AGENDA

Regular meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners to be held at 10 Church Street, Lynn, MA on **Tuesday August 13, 2013 at 5:30 p.m.**

- I. Roll Call of Commissioners**
- II. LHAND Staff present and Guests noted**
- III. Submission of Documents in Compliance with Chapter 626**
- IV. Acceptance of Minutes of Meeting of June 11, 2013**
- V. Various Thank you letters**

- VI. Correspondences for Commissioners' Information and Files**

- 1. Correspondence from Department of Housing and Community Development re: Public Housing Notice 2013-16.

VII. NEW BUSINESS

- 1. Board vote, per recommendation of Michelle Lyons, to accept the updated Section 8 and Curwin Circle Utility Allowance Revisions effective October 1, 2013.
- 2. Board vote, per recommendation of Joe Scanlon, for permission to advertise for a RFP for Fee Accountant Services.
- 3. United Way one-time grant to LHAND in the amount of \$15,000.
- 4. Approval to enter into a contract with RDK Engineering for the engineering design services related to the generator replacement at Caggiano Plaza. Design fee is \$22300,00.
- 5. Approval to enter into a contract with Homer Contracting Inc in the amount of \$241,000 for the Exterior Trim Repairs & Painting, Selective Door and Gutter Replacement Project at 667-3A Meadow Court.
- 6. Approval to enter into a contract with Boston Electrical and Telephone Corp in the amount of \$85723.00 for the Video Surveillance System Project at Curwin Circle and Wall Plaza. Construction cost includes base bid of \$79200 plus alternate #1 for \$6523.00. Base bid and alternate will be explained in detail at meeting.
- 7. Approval to renew contract with SecurAmerica pending hourly rate increase.
- 8. Approve change orders # 1 and #3 for Alpha Contracting in the amount of \$6,292.00 for the exterior work at Essex and Tilton.

VIII. COMMITTEE REPORTS

- 1. Monthly Treasurer's Report
- 2. Personnel Sub-Committee
- 3. Executive Director's Monthly Report of Activities

IX. PREVIOUSLY TABLED BUSINESS

X. ANY OTHER BUSINESS

ADJOURNMENT

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