

Administration Office (781) 477-2800  
Administration Fax (781) 592-6296  
Neighborhood Development (781) 477-2800  
Neighborhood Development Fax (781) 593-4350  
Rental Assistance (781) 592-1966/TDD  
Rental Assistance Fax (781) 586-9478

10 Church Street  
Lynn, Massachusetts 01902

**Executive Director**  
Charles Gaeta

Curwin Circle Management Office (781) 598-3663  
State Housing Management Office (781) 592-1966/TDD  
Wall Plaza Management Office (781) 592-4038  
Maintenance Office (781) 598-3434  
Family Investment Center (781) 595-5089  
Application Intake & Screening (781) 581-6105

**BOARD OF COMMISSIONERS**  
**AGENDA**

Regular meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners to be held at 10 Church Street, Lynn, MA on **Tuesday September 11, 2012 at 5:30 p.m.**

**I. Roll Call of Commissioners**

**II. LHAND Staff present and Guests noted**

**III. Submission of Documents in Compliance with Chapter 626**

**IV. Acceptance of Minutes of Meeting of August 14, 2012**

**V. Various Thank you letters**

**VI. Correspondences for Commissioners' Information and Files**

1. Correspondence from HUD re: Request for Release of Funds and Certification for Summer/Morris Housing Initiative.
2. Correspondence from DHCD re: Revised Income Limits for Admission and FMRs for Continued Occupancy.

**VII. NEW BUSINESS**

1. Approval to contract with Arnold Jacobson Associates for the Design Services to re-design the Section 8 Office at 170 South Common Street. Total fee is \$3690.00
2. Cancel the previous approval (from August 14<sup>th</sup> meeting) for an additional \$3500 in design services to Arnold Jacobson and Associates for work at Commercial and Warren Street. This work has been approved by DCHD to be performed with in- house staff or contractor without architectural design

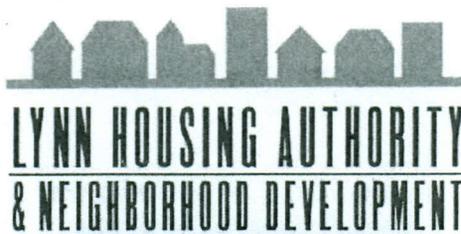
**VIII. COMMITTEE REPORTS**

1. Monthly Treasurer's Report
2. Personnel Sub-Committee
3. Executive Director's Monthly Report of Activities

**IX. PREVIOUSLY TABLED BUSINESS**

**X. ANY OTHER BUSINESS**

ADJOURNMENT



**LYNN HOUSING AUTHORITY  
& NEIGHBORHOOD DEVELOPMENT**

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## Notice of Meeting

Notice is hereby given in accordance with Section 23B of Chapter 39 of the Massachusetts General Laws that a **REGULAR MEETING** of the Lynn Housing Authority & Neighborhood Development to take place at **5:30 p.m. at 10 Church Street, Lynn, Massachusetts 01902 on September 11, 2012.**



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Secretary Ex-Officio  
Charles Gaeta

## Attachment

A copy of the **Notice of Meeting**, pursuant to Section 23B of Chapter 39 of General Laws, with the **Certificate As To Service Of Notice Of A Regular Meeting** attached hereto, was read and ordered spread upon the minutes of this meeting filed for record.

## Certificate As To Service Of Notice Of Meeting

(Section 23B, Chapter 39, MA General Laws)

I, Charles Gaeta, the duly appointed, qualified and acting Secretary of the Lynn Housing Authority & Neighborhood Development, do hereby certify that on **September 6, 2012**, I filed, in the manner provided by Section 23B, Chapter 39, MA General Laws, with the Clerk of the City of Lynn, a **Notice of Meeting** of which the foregoing is a true and correct copy.

In Testimony Whereof, I have hereunto **September 6, 2012.**



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Charles Gaeta  
Secretary Ex-Officio