

LYNN PUBLIC SCHOOLS

Administrative Offices - 90 Commercial Street, Lynn, MA 01905

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LYNN, MASS

Office of the Superintendent

January 7, 2011

Ms. Mary F. Audley
City Clerk
Lynn City Hall

Dear Ms. Audley:

The First Regular Meeting of the Lynn School Committee will be held on Thursday, January 13, 2011 at 7:00 P.M. in the Tiger's Den, at the Lynn Vocational Technical Institute Annex, 90 Commercial Street, Lynn.

Prior to the above a Personnel Sub-Committee meeting has been scheduled at 6:00 P.M. If time allows, an open mike session will be held also.

Very truly yours,

Catherine C. Latham, Ed.D.
Superintendent of Schools

mh

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Administrative Offices
90 Commercial Street
Lynn, Massachusetts

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LYNN, MASS

PERSONNEL SUB-COMMITTEE MEETING
Thursday, January 13, 2011
6:00 P.M.

AGENDA

- I. Status: Confidential Secretaries and Civil Service Clerical Positions – Mr. Mihos
- II. Job Description
 - A. Human Resource Manager
- III. Superintendent's Reorganization

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Lynn, MA 01905

First Regular Meeting of the School Committee
Thursday, January 13, 2011
7:00 P.M.

ORDER OF BUSINESS

- I. Salute to the Flag
- II. Moment of Silence
- III. Necrology
- IV. Minutes (for adoption)
 - A. Nineteenth Regular Meeting – December 9, 2010
- V. Presentation
 - A. Race To The Top Grant – Julie-Ann Ierardi
- VI. Appointments
 - A. Elaine Appleton, Lynn – Adult Basic Literacy Teacher, eff. January 10, 2011
 - B. John L. Pavia, Salem - Vice Principal at English High School, eff. January 18, 2011
 - C. Joan C. Martineau, Wenham - Program Specialist for Language Support, eff. January 3, 2011
 - D. Margaret Hines, Salem – Confidential Secretary to the Department Head in the Superintendent’s office – effective January 4, 2011
- VII. Unfinished Business
- VIII. New Business
 - A. Field Trip Study Tour Planning
 - 1. English High School to Italy, April 15 – 27, 2011
 - B. Request to Home School for 2010-11 school year:
 - 1. Batista family – 4 children (Grades 1, 2, 3, and 5)
 - C. Ratification of votes taken by Personnel Sub-Committee on January 13, 2011
 - D. Inspectional Services to Classical High School Principal re: Post Remediation Report
 - E. Inspectional Services Department regarding Thurgood Marshall Middle School Bioaerosol Report
 - F. Department of Early Education and Care re: Health Care Reform

First Regular School Committee Meeting – January 13, 2011 (cont'd)

IX. Communications

- A. Ingalls School Principal to Lynn English High School Future Teachers' Club Advisor – thanks to the students for their efforts during the Holiday Season for Ingalls families.

X. Information

- A. Superintendent's Report

XI. Personnel

A. Leaves of Absence- (Teacher Aides)

1. Denise Thibault, Teacher Aide at Washington School, Unpaid Leave of Absence effective December 6, 2010 through end of the school year June, 2011. Accepted a teaching position.
2. Ann Bakas, Teacher Aide at Tracy School, Extension to an Unpaid Leave of Absence effective December 3, 2010 through end of school year June, 2011. Accepted a teaching position.
3. Laura Titus, Teacher Aide at LVTI, Unpaid Leave of Absence effective November 29, 2010 for approximately 2 months, February, 2011.
4. Tracie Lindsey, Teacher Aide at English High School, on Unpaid Leave of Absence effective December 9th and 10th, 2010.
5. Sherrell Bergeron, Teacher Aide working at Ford School, Unpaid Leave of Absence effective November 22, 2010 through December 17, 2010.
6. Linda Oram, Teacher Aide at Sisson School, Unpaid Leave of Absence effective November 15, 2010 through January 24, 2011.

B. Retirements – (Teacher Aides)

1. Helen Durgin, Teacher Aide, Retirement effective August 26, 2009.
2. Kathleen Muckian, Teacher Aide at Callahan School, Retirement effective December 30, 2010.

C. Resignations- (Lunch Aides)

1. Ngek, Ek Lunch Aide at Connery School, Terminated for Abandonment of Job effective August 17, 2010.

D. Leaves of Absence - (Lunch Aides)

1. Samantha Bartholomew, Lunch Aide at Shoemaker School, Unpaid Leave of Absence effective September 8, 2010 through the end of the school year June, 2011.
2. Sheila Valrie, Lunch Aide at Drewicz School, Unpaid Leave of Absence effective February 4, 2011 through March 7, 2011.
3. Barbara Woodward, Lunch Aide at Shoemaker School, Unpaid Leave of Absence effective November 9, 2010 through end of the school year June, 2011.

First Regular School Committee Meeting – January 13, 2011 (cont'd)

XI. Personnel (cont'd)

E. Retirements (Cafeteria)

1. Mary Mailloux, Cafeteria Worker, Lynn English High School, retired effective June 25, 2010.
2. Maria Pennucci, Cafeteria Worker, LVTI, retired effective January 3, 2011

F. Retirement (Clerical)

1. Loretta Jane Meechin – Sr. Clerk Stenographer, Aborn Elementary School, retired effective April 30, 2010