



City of Lynn, Commonwealth of Massachusetts
APPLICATION ~ NEW FILING ~
EXTENDED HOURS LICENSE

Please list your business information: (Please print all information)

Name of Business _____

Address of Business _____

Telephone Number of Business _____

e-mail address _____

Hours of Operation _____

Extension Requesting (please select one) Extended hours through _____ A.M. Extended hours for 24 hour service

Describe the services to be offered

Owner's Name (Please Print) _____

Owner's Street Address _____

Owner's City, State, Zip _____

Owner's Telephone Number _____

OWNER'S SIGNATURE _____

DATE _____

OFFICE USE ONLY

- Personal & Property Taxes Paid with Workman's Compensation Information.
- \$100.00 Fee Paid (includes newspaper advertising cost)
- Ward Councilor Notified Prior to Committee Meeting.
- Committee Approval Hearing Date: _____

Paid by: Cash Check Credit Card

Clerk's Initials: _____

City of Lynn, Massachusetts
Office of the City Clerk
Janet Rowe, City Clerk

INSTRUCCIONES – PARA UNA LICENCIA DE MATRIMONIO

1. La pareja tienen que venir juntos para rellenar la aplicación.
2. La pareja necesitan tener identificación para aplicar, i.e.: licencia de conducir, pasaporte, cédula personal, carné de empleo.
3. Por favor, Necesitan tener el deletreo correcto de los nombres de sus padres, incluyendo el apellido materno de su madre, también las ciudades y países en donde nacieron.
4. La licencia es válida por **60 Días** desde el día que se rellena la aplicación.
5. Por favor. Es importante que tengan bastante tiempo para rellenar la aplicación. Por lo menos 45 minutos antes que la oficina vaya a cerrar.
6. La licencia estará lista 3 días después del día que se rellena la aplicación.
7. Ya no se requiere análisis de sangre ni testigos.
8. El precio de la licencia es \$25.00.



City Clerk Office Hours:

lunes, miércoles, jueves
8:30 AM to 4:00 PM

martes
8:30 AM to 8:00 PM

viernes
8:30 Am to 12:30 PM

Si tienen cualquier pregunta pueden llamar a la Oficina del City Clerk
781-586-6726

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INSTRUCTIONS - FILING FOR A MARRIAGE LICENSE

1. You must come together with your spouse to file the marriage application.
2. You must both have photo ID to file, i.e.: driver license, passport, employment cards.
3. Please have the correct spelling of your parent's name (including mother's maiden name) along with their city, state and country of birth.
4. The marriage license is good for **60 Days** from the date of filing the application.
5. Please give yourself plenty of time to file: at least 45 min before the Clerk's office closes.
6. The license is ready in three days from the day of filing.
7. Blood Tests are no longer required.
8. The fee for the Marriage License is \$25.00.



City Clerk Office Hours:

Monday, Wednesday, Thursday
8:30 AM to 4:00 PM

Tuesday
8:30 AM to 8:00 PM

Friday
8:30 Am to 12:30 PM

Any questions can be directed to the City Clerks Office
781-586-6726