



**City of Lynn, Commonwealth of Massachusetts**  
**APPLICATION ~ NEW FILING ~**  
**AUTO BODY LICENSE**

Please list your business information: (Please print all information)

Name of Business \_\_\_\_\_  
 Address of Business \_\_\_\_\_  
 Telephone Number of Business \_\_\_\_\_  
 e-mail address \_\_\_\_\_  
 Hours of Operation \_\_\_\_\_  
 Describe the services to be offered \_\_\_\_\_

Owner's Name (Please Print) \_\_\_\_\_  
 Owner's Street Address \_\_\_\_\_  
 Owner's City, State, Zip \_\_\_\_\_  
 Owner's Telephone Number \_\_\_\_\_

OWNER'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**FIRE DEPARTMENT ONLY**

In accordance with the provisions of Chapter 148 of the General Laws, a license is hereby granted to use the land herein described for the lawful use of the building... or other structure... which is/are or is/are to be situated thereon, and as described on the plot plan filed with the application for this license.

Owner of Land (not business) \_\_\_\_\_  
 Number of buildings or other structures to which this license applies \_\_\_\_\_  
 Occupancy or use of such buildings \_\_\_\_\_  
 Total capacity of tanks in gallons: Aboveground \_\_\_\_\_ Underground \_\_\_\_\_  
 Kind of fluid to be stored in tanks \_\_\_\_\_  
 Restrictions – If any: \_\_\_\_\_  
 Approval Date: \_\_\_\_\_  
 Head of Fire Department Signature \_\_\_\_\_

**OFFICE USE ONLY**

- Personal & Property Taxes Paid with Workman's Compensation Information.
- CORI Report
- Informed applicant they must have a current Fire Department Inspection Certificate
- \$50.00 Fee Paid
- Committee Approval      Hearing Date: \_\_\_\_\_

Paid by:  Cash       Check

**Clerk's Initials:** \_\_\_\_\_



# City of Lynn, Commonwealth of Massachusetts

## RENEWAL APPLICATION

### AUTO BODY LICENSE

Please update your business information: (Please print all information)

Name of Business \_\_\_\_\_

Address of Business \_\_\_\_\_

Telephone Number of Business \_\_\_\_\_

e-mail address \_\_\_\_\_

Hours of Operation \_\_\_\_\_

Describe the services to be offered \_\_\_\_\_

Owner's Name (Please Print) \_\_\_\_\_

Owner's Street Address \_\_\_\_\_

Owner's City, State, Zip \_\_\_\_\_

Owner's Telephone Number \_\_\_\_\_

Please check box if there are no changes to Workman's Compensation Information on File.

\_\_\_\_\_  
OWNER'S SIGNATURE

\_\_\_\_\_  
DATE

### OFFICE USE ONLY

- Personal & Property Taxes Paid
- No Change In Workman's Compensation Information.
- CORI Report
- Informed applicant they must have a current Fire Department Inspection Certificate
- \$25.00 Renewal Fee Paid
- Committee Approval      Hearing Date: \_\_\_\_\_

Paid by:  Cash     Check

Clerk's Initials: \_\_\_\_\_

# **INSTRUCTIONS FOR AUTO BODY, AUTO REPAIR AND FLAMMABLE LICENSES**

A license must be obtained before operating the above businesses. The license is valid from the date of issue through April 30<sup>th</sup> annually.

## **Steps to complete for License:**

1. Application for each is \$50.00 (*Renewal is \$25.00 year*).
2. Cori Request Form (Criminal History Check)
3. Worker's Comp Insurance Form and Property Tax Form

## **Please Provide Current:**

1. Flammable permit issued by Fire Department
2. Insurance Policy for vehicles

## **For New Applicants OR Applicants with New Locations:**

1. Contact Inspectional Services Department (Room 401) to make sure location does not need a Special Permit and is an allowed use.



**IN THE YEAR ONE THOUSAND NINE HUNDRED NINETY-EIGHT AN ORDINANCE REQUIRING LICENSES FOR AUTOMOBILE REPAIR SHOPS**

Be it Ordained by the City Council of the City of Lynn and the authority of the same as follows to wit:-

**SECTION 1.**

Every person principally engaged in the business of repairing motor vehicles, including but not limited to automobile mechanical repair and automobile body repair, for the public and who maintains an established place of business with facilities for the repairing of such motor vehicles shall possess a license from the City of Lynn for conducting the same business.

**SECTION 2.**

In granting or denying the issuance of a license for the operation of an automobile repair shop, the City Council of the City of Lynn, after initial approval by the Committee on Minor Licenses of the Lynn City Council, shall determine, from an investigation of the facts stated in the application and any other information which they may require of the applicant, that he is a proper person to engage in the automobile repair business. The City Council of the City of Lynn shall also determine that the automobile repair business is or will be the applicant's principal business, and that the applicant has available a place of business suitable for such purpose.

**SECTION 3.**

No license shall issue unless the City Council of the City of Lynn, pursuant to Section 12.1 of the Zone Ordinance, has first approved the use of the property, at which the applicant licensee wishes to conduct his business, for automobile repair.

No license shall issue unless the applicant licensee has first paid all property taxes upon the premises sought to be used for automobile repair.

**SECTION 4.**

The City Clerk is hereby authorized to issue and renew licenses for automobile repair shops presently existing in the City of Lynn. A license for any automobile repair shop newly opening and/or newly conducting business in the City of Lynn shall conform to the provisions of this Ordinance. The owner of any such desired business must appear before the Lynn City Council's Committee on Minor Licenses for initial approval and demonstrate to



# CITY OF LYNN

In City Council \_\_\_\_\_ 19 \_\_\_\_\_

the Committee the above mentioned requirements and prerequisites of Section 2. Once the Lynn City Council's Committee on Minor Licenses approves an automobile repair business, the City Clerk is hereby authorized to renew said licenses.

## **SECTION 5.**

Any license obtained pursuant to this Ordinance shall not be transferable to another individual. A licensee, however, may transfer his/her license to another location so long as the City Council of the City of Lynn has also approved the use of the property, to which the license is to be transferred, for automobile repair.

## **SECTION 6.**

Any license granted pursuant to this Ordinance shall specify:

- (1) all the premises to be occupied by the licensee for the purpose of carrying on the automobile repair business; and
- (2) the hours of operation within which the applicant licensee may conduct his automobile repair business; and
- (3) any restrictions the City Council may place upon the automobile repair business

## **SECTION 7.**

Licenses granted under this Ordinance shall expire on January first following the date of issue, unless sooner revoked.

The initial fee for the license under this Ordinance shall be Fifty Dollars and 00/100 cents (\$50.00). The renewal fees for the license under this Ordinance shall be Twenty-five Dollars and 00/100 cents (\$25.00).

## **SECTION 8.**

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

## **SECTION 9.**

This Ordinance shall take effect on October 7, 1998 or thirty days after its final approval as adopted.